



WC CLAIM REPORTING GUIDE

Workers Compensation claims must be reported directly to your WC insurance carrier.

Refer to your WC insurance policy for specific carrier Claim Reporting Instructions.

If you need assistance please do not hesitate to call Hamilton Insurance Agency for guidance.

Contact your dedicated Account Manager or our claims specialist below:

Teresa A. Lester
Commercial Claims Specialist
O) 703-359-8100 ext. 206
Email: TLester@Hamiltoninsurance.com

Employer Resources:

Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

OSHA Guidance on Preparing Workplaces for COVID-19

<https://www.osha.gov/Publications/OSHA3990.pdf>

Clean and Disinfect Your Facility
Everyday Steps, Steps When Someone Is Sick, and Guidance for Employer

<https://www.cdc.gov/coronavirus/2019-ncov/prepare/disinfecting-building-facility.html>